

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON APRIL 24, 2017, AT THE DIX HILLS BUILDING

1. The meeting was called to order by the President, Jacob Goldman, at 6:30 p.m. Also present were Board members Larry Bloomstein, Maxine Roeper Cohen, Bruce Gordon and Wayne Griffith.
2. Also present were: Helen Crosson, Library Director; Charlene Muhr, Assistant Library Director; Patricia Lynch, Substitute Clerk of the Board of Trustees. Afshan Khan, Senior Account Clerk; and Marva Laronde, Clerk of the Board of Trustees were absent with prior notice.
3. Arlene Lowenhar (Staff), attended the Board Meeting as a guest.
4. Upon a motion by Mrs. Cohen, seconded by Mr. Bloomstein the minutes of the regular meeting on March 22, 2017 were approved as amended.
5. Upon a motion by Mr. Bloomstein, seconded by Mr. Giffith the minutes of the Special Meeting on March 22, 2017 were approved.
6. Upon a motion by Mr. Bloomstien, seconded by Mrs. Cohen the minutes of the Annual BudgetVote/Trustee Election on April 4, 2017 minutes were approved.
7. Upon a motion by Mr. Giffith, seconded by Mrs. Cohen, Abstract No. 758 in the amount of \$10,837.60 was ratified.
8. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen, Abstract No.759 in the amount of \$38,557.84 was approved.
9. Upon a motion by Mrs. Cohen, seconded by Mr. Bloomstein, Abstract No. 760 in the amount of \$35,969.86 was approved. (Mr. Gordon opposed)
10. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen Abstract No. 761 in the amount of \$111,660.63 was approved. (Mr. Gordon opposed)
11. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen, Payroll Warrant No. 1369 in the amount of \$144,478.30, dated March 30, 2017 was ratified. (Mr. Gordon abstained)
12. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen, Payroll Warrant No. 1370 dated March 2, 2017, in the amount of \$135,830.01 dated April 13, 2017 was ratified. (Mr. Gordon abstained)
13. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen, Lighting LED Upgrade at Melville was tabled.
14. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith, the Board approved to hire Richard Frieder, former Director of Community Development and Civic Engagement at the Hartford Public Library to run a half day customer service staff workshop at a cost not to exceed \$500 was approved. (Mr. Gordon opposed)

15. Director presented her report and discussed it with the Board.
16. The Board discussed Statistical reports and programs for March and future programs for May.
17. Andrew Martingdale, Library Counsel, Associate at Hamberger, Maxon, Yaffe & McNally, LLP joined the meeting at 7:15.
18. The board adjourned into executive session at 7:17 PM to discuss the Personnel Report.
19. The board reconvened into open session at 7:21 PM.
20. The board approved the Personnel Report as amended.
21. The board adjourned into executive session at 7:23 PM to discuss contract proposals.
22. The board reconvened into open session at 8:40PM.
23. Upon a motion by Mr. Bloomstein, second by Mr. Griffith the board hired CJ2, Public Relations Firm.
24. The board tabled hiring Environmental Review Firm.
25. The board tabled hiring Owner Representative/Project Management Firm.
26. Upon a motion by Mr. Bloomstein, second by Mr. Griffith the board agreed to hire Munistat, Municipal Financial Advisory Services. (Mr. Goldman and Mr. Gordon abstained)
27. Upon a motion by Mr. Bloomstien, second by Mr. Griffith the board agreed to hire Hawkins, Delafield & Wood, Bond Counsel. (Mr. Goldman and Mr. Gordon abstained)
28. Upon a motion, Mr. Bloomstein, second by Mrs. Cohen the board agreed to the revision of Peter Gisolfi's agreement.
29. The board set a date for special board meeting on Wednesday, May 3, 2017 to review contract proposals.
30. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen the Meeting was adjourned at 8:44 PM.

Respectfully submitted,

Patricia Lynch  
Substitute Clerk of the Board of Trustees

Bruce Gordon

Secretary