

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON SEPTEMBER 21, 2020 VIA ZOOM AT 6:30PM.

1. The meeting was called to order by the President, Jacob Goldman, at 6:32pm. Also present were Board Trustees Maxine Roeper Cohen, Larry Bloomstein, Bruce Gordon, and Wayne Griffith arrived at 6:37pm.
2. Also present were Helen Crosson, Library Director, Charlene Muhr, Assistant Library Director, Michele Peluso, Business Manager I, Patricia Lynch, Clerk of the Board of Trustees, Anne Votta, Substitute Clerk of the Board of Trustees, Sharron McDevitt, staff host for zoom meeting.
3. Dominic Calgi and Dorian DeLaurentiis from Calgi Construction, Steven Ditta and Chris Robinson from R & M Engineering and Nina Lesser and Ronan Wilk from Gisolfi Architects attended as guests.
4. John Cannon attended as a guest.
5. Upon a motion by Mrs. Cohen and a seconded by Mr. Bloomstein approved the minutes of the regular board meeting on July 20, 2020 were approved.
6. Upon a motion by Mrs. Cohen and a seconded by Mr. Griffith approved the minutes of the re-organization meeting on July 20, 2020 were approved.
7. Upon a motion by Mrs. Cohen and a seconded by Mr. Griffith approved the minutes of the regular meeting on August 17, 2020 were approved.
8. Dorian DeLaurentiis and Dominic Calgi discussed the September 2020 Executive Summary for the building project.
9. Chris Robinson from R & M Engineering discussed water run off at the construction site.
10. Dorian DeLaurentiis, Dominic Calgi, Nina Lesser, Ronan Wilk, Steven Ditta and Chris Robinson left the meeting at 7:10pm.
11. Upon a motion by Mr. Bloomstein and seconded by Mr. Griffith Abstract No. 992 in the amount of \$4,235.43 was ratified.
12. Upon a motion by Mr. Bloomstein seconded by Mr. Griffith, Abstract No. 993 in the amount of \$54,154.49 was approved.
13. Upon a motion by Mr. Bloomstein seconded by Mr. Griffith, Abstract No. 994 in the amount of \$52,316.35 was approved.

14. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith Abstract No. 995 in the amount of \$961,595.24 was approved.
15. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith Abstract No. 996 in the amount of \$85,065.43 was approved.
16. Upon a motion by Mrs. Roeper Cohen seconded by Mr. Griffith the Payroll Warrant No. 1458 dated 08/27/20 in the amount of \$129,409.65 was ratified. (Mr. Gordon abstained)
17. Upon a motion by Mrs. Roeper Cohen seconded by Mr. Griffith the Payroll Warrant No. 1459 dated 09/10/20 in the amount of \$127,261.29.00 was ratified. (Mr. Gordon abstained).
18. Upon a motion by Mrs. Roeper Cohen seconded by Mr. Griffith the Board of Trustees approved the donation of certain books to local not for profit organization, pursuant to Education Law §226, prior to discard.
19. Upon a motion by Mr. Bloomstein seconded by Mr. Gordon the Board of Trustees approved the offering for public sale a 2000 Dodge Caravan for \$1200.00, which has been deemed to be fair market value and if not sold, can be donated.
20. Upon a motion by Mr. Bloomstein seconded by Mr. Gordon the Board of Trustees approved the additional steel needed at the stairs A and C to support some openings and masonry not to exceed \$20,428.99.
21. Upon a motion by Mr. Bloomstein seconded by Mr. Gordon the Board of Trustees approved the revision and relocation of some of the contract drainage structure to permanently redirect the water away from the building so the exterior walls and first floor slab at B can be installed not to exceed \$20,000.00.
22. Upon a motion by Mr. Bloomstein seconded by Mrs. Roeper Cohen the Board of Trustees approved proactive items such as UV light and MERV-15 filters in the Air Handling Units, Lids on toilet seats and revisions to water coolers to Bottle Fillers not to exceed \$17,671.50 plus \$531.65 for a total of \$18,203.15.
23. Upon a motion by Mr. Gordon seconded by Mr. Bloomstein the Board of Trustees approved the power and lighting needed for the maintenance shed for safety and security not to exceed \$3,564.03.
24. The Director discussed her report with the Board of Trustees.
25. Upon a motion by Mr. Griffith seconded by Mr. Bloomstein the Board of Trustees approved the Personnel Report. (Mr. Gordon abstained).

26. Upon a motion by Mr. Griffith seconded by Mr. Bloomstein the Board of Trustees agreed to enter in executive session at 8:22pm to discuss personnel matter.
27. The Board of Trustees reconvened into open session at 8:25pm.
28. Upon a motion by Mr. Bloomstein seconded by Mr. Griffith the Board of the Trustees meeting was adjourned at 8:26pm.

Respectfully submitted,

Anne Votta  
Substitute Clerk of the Board of Trustees

Wayne Griffith,  
Secretary

