

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON OCTOBER 19, 2020 VIA ZOOM AT 6:30PM.

1. The meeting was called to order by the President, Jacob Goldman, at 6:32pm. Also present were Board Trustees, Larry Bloomstein, Bruce Gordon, Wayne Griffith, and Maxine Roeper Cohen arrived at 6:34pm.
2. Also present were, Charlene Muhr, Assistant Library Director, Michele Peluso, Business Manager I, Patricia Lynch, Clerk of the Board of Trustees, Anne Votta, Substitute Clerk of the Board of Trustees, Sharron McDevitt, staff host for zoom meeting. Helen Crosson, Library Director was absent with prior notice.
3. Al Coster, from Baldessari & Coster, LLP, Dominic Calgi and Dorian DeLaurentiis from Calgi Construction and Nina Lesser from Gisolfi Architects attended as guests.
4. Margie Hartough, Donna Barnes, Monica Salo and Andrea Kalinowski (Staff Members) attended as guests.
5. Upon a motion by Mr. Griffith seconded by Mr. Bloomstein the minutes of the regular board meeting on September 21, 2020 were approved.
6. Upon a motion by Mr. Griffith seconded by Mr. Gordon the minutes of the Special Board meeting on October 1, 2020 were approved.
7. Upon a motion by Mr. Bloomstein and a seconded by Mr. Griffith the minutes of the Special Board meeting on October 8, 2020 were approved.
8. Al Coster from Baldessari & Coster, LLP, discussed the Audit, Fiscal Year ended June 30, 2020.
9. Upon a motion by Mr. Bloomstein seconded by Mr. Gordon the Board of Trustees approved the recommendation to approve the audit for the fiscal year ended June 30, 2020.
10. Upon a motion by Mr. Griffith seconded by Mr. Bloomstein the Board of Trustees approved the recommendation to transfer \$1,000,000 from Operating Fund to the Capital Fund.
11. Al Coster left the meeting at 6:59pm.
12. Dorian DeLaurentiis and Dominic Calgi of Calgi Construction and Nina Lesser from Gisolfi Architects arrived at 7:00pm.

13. Dorian DeLaurentiis and Dominic Calgi discussed the October 2020 Executive Summary for the building project.
14. Dorian DeLaurentiis, Dominic Calgi and Nina Lesser left the meeting at 7:17pm.
15. Upon a motion by Mrs. Roeper Cohen and seconded by Mr. Griffith Abstract No. 997 in the amount of \$3,966.93 was ratified.
16. Upon a motion by Mrs. Roeper Cohen seconded by Mr. Griffith, Abstract No. 998 in the amount of \$59,877.55 was approved.
17. Upon a motion by Mrs. Roeper Cohen seconded by Mr. Griffith, Abstract No. 999 in the amount of \$108,400.09 was approved.
18. Upon a motion by Mrs. Roeper Cohen seconded by Mr. Griffith Abstract No. 1000 in the amount of \$304,341.47 was approved.
19. Upon a motion by Mrs. Roeper Cohen, seconded by Mr. Griffith Abstract No. 1001 in the amount of \$91,483.75 was approved.
20. Upon a motion by Mrs. Roeper Cohen, seconded by Mr. Griffith Abstract No. 1002 in the amount of \$24,433.74 was approved.
21. Upon a motion by Mr. Bloomstein seconded by Mr. Griffith the Payroll Warrant No. 1460 dated 9/24/20 in the amount of \$126,884.40 was ratified.
22. Upon a motion by Mr. Bloomstein seconded by Mr. the Payroll Warrant No. 1461 dated 10/08/20 in the amount of \$126,512.41 was ratified.
23. Michele Peluso, Business Manager discussed Financial Report with the Board of Trustees.
24. Upon a motion by Mrs. Roeper Cohen seconded by Mr. Gordon the Board of Trustees approved the recommendation for the Board Meeting dates for 2021.
25. Upon a motion by Mr. Gordon seconded by Mr. Griffith the Board of Trustees approved the recommendation that the Library Trustees adopt the Budget Vote and Trustee Election Calendar for 2021.
26. Upon a motion by Mr. Gordon seconded by Mr. Griffith the Board of Trustees approved the recommendation to appoint Patricia Lynch, Clerk of the Board of Trustees, as Clerk of the Annual Budget Vote and Trustee Election to be held on April 6, 2021.

27. Upon a motion by Mr. Gordon seconded by Mr., Griffith the Board of Trustees approved the recommendation to appoint Theresa Van Deirse, Chairperson of the Annual Budget Vote and Trustee Election to be held on April 6, 2021.
28. Charlene Muhr, Assistant Director discussed the Directors Report with the Board of Trustees.
29. Upon a motion by Mrs. Roeper Cohen seconded by Mr. Bloomstein the Board of Trustees approved the Personnel Report that included the hiring of Matthew Barnes, CPA as Treasurer as an authorized signer along with the 5 Trustees. (Mr. Gordon abstained).
30. Upon a motion by Mr. Gordon seconded by Mr. Griffith the Board of the Trustees meeting was adjourned at 7:58pm.

Respectfully submitted,

Patricia Lynch
Clerk of the Board of Trustees

Wayne Griffith,
Secretary