

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON OCTOBER 16, 2017 AT THE DIX HILLS BUILDING

1. The meeting was called to order by the President, Jacob Goldman, at 6:30 p.m. Also present were Board members, Larry Bloomstein, Wayne Griffith, Maxine Roeper-Cohen, and Bruce Gordon.
2. Also present were: Helen Crosson, Library Director; Charlene Muhr, Assistant Director, Michele Peluso, Business Manager I, Patricia Lynch, Clerk of the Board of Trustees and Anne Votta, Substitute Clerk of the Board of Trustees.
3. Al Coster from Baldessari & Coster and Arlene Lowenhar (Staff) attended the Board Meeting as guests.
4. Al Coster from Baldessari & Coster presented his review of fiscal year 16/17 to the board.
5. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen the minutes of the regular meeting on September 18, 2017 were approved. (Mr. Goldman and Mr. Gordon abstained)
6. Upon a motion by Mr. Bloomstein and seconded by Mrs. Cohen the minutes of the Special Bond Vote on October 3, 2017 were approved.
7. Upon a motion by Mr. Griffith and seconded by Mr. Bloomstein the Board approved the Audit for fiscal year 16/17.
8. Upon a motion by Mrs. Cohen seconded by Mr. Griffith, Abstract No. 795 in the amount of \$13,614.83 was approved.
9. Upon a motion by Mr. Bloomstien seconded by Mrs. Cohen, Abstract No. 796 in the amount of \$29,708.04 was approved.
10. Upon a motion by Mr. Bloomstein, seconded by Mrs Cohen, Abstract No. 797 in the amount of \$57,952.92 was approved.
11. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen Abstract No. 798 in the amount of \$28,206.93 was approved.
12. Upon a motion by Mr. Griffith, seconded by Mrs. Cohen Abstract No. 799 in the amount of \$85,243.50 was approved.
13. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen Abstract No. 800 in the amount of \$15,987.90 was approved.

14. Upon a motion by Mrs. Cohen, seconded by Mr. Griffith the Payroll Warrant No. 1382 dated September 28, 2017 in the amount of \$141,206.25 was ratified.
15. Upon a motion by Mrs. Cohen, seconded by Mr. Griffith the Payroll Warrant No. 1383 dated October 12, 2017 in the amount of \$157,269.04 was ratified.
16. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith the Board approved Proposed Library Board Meeting Dates for 2018.
17. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith the Board approved Budget Work Session dates to prepare the proposed 2018 – 2019 Budget.
18. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith the Board approved the Proposed Budget Vote & Trustee Election Calendar for 2018.
19. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen the Board approved the that the Library close on Friday, December 8, 2017 at 5PM for Staff Holiday Event.
20. Upon a motion by Mr. Griffith, seconded by Mrs. Cohen the Board approved recommendation to designate Anne Votta as Substitute Clerk of the Board of Trustees at a rate of pay equal to one and one-half times her annualized hourly rate.
21. Upon a motion by Mr. Bloomstein, seconded by Mr. Gordon the Board approved recommendation to award the cleaning contract to CBM Maintenance 200 Oak Drive, Syosset, New York 11791 beginning November 1st, 2017 and ending October 31, 2018.
22. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein the Board approved the transfer of \$2,000,000 from the Library Fund to the Capital Fund.
23. The Director presented her report and discussed with the Board.
24. The Board discussed the statistical report and programs for August and the future programs for September.
25. Dominic Calgi from CALGI Construction, Peter Gisolfi and John Evans from Peter Gisolfi Architect arrived at 8:07PM.
26. Dominic Calgi, Peter Gisoli and John Evans discussed future plans for the building project.
27. Dominic Calgi, Peter Gilsoli and John Evans left the Board Meeting at 8:47PM.

28. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen the Board approved the Personnel Report. (Mr. Gordon abstained)
29. The Board adjourned to Executive Session at 8:55PM
30. The Board reconvened into open session at 9:44PM
31. Upon a motion by Mr. Bloomstein seconded by Mr. Griffith the meeting was adjourned at 9:45PM.

Respectfully submitted,

Patricia Lynch
Clerk of the Board of Trustees

Bruce Gordon,
Secretary