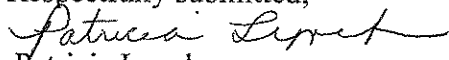


MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON NOVEMBER 20, 2017 AT THE DIX HILLS BUILDING

1. The meeting was called to order by the President, Jacob Goldman, at 6:30 p.m. Also present were Board members, Larry Bloomstein, Wayne Griffith, Maxine Roeper-Cohen, and Bruce Gordon.
2. Also present were: Charlene Muhr, Assistant Director, Michele Peluso, Business Manager I, Patricia Lynch, Clerk of the Board of Trustees and Anne Votta, Substitute Clerk of the Board of Trustees. Helen Crosson, Library Director was absent with prior notice.
3. Andrew Martingale, Library Council and Arlene Lowenhar (Staff) attended the Board Meeting as guests.
4. Upon a motion by Mrs. Cohen seconded by Mr. Bloomstein the board adjourned to an executive session at 6:30PM.
5. The Board reconvened into open session at 7:45PM.
6. Upon a motion by Mr. Bloomstein, seconded by Mr Griffith the Agreement to approve Cooperation and Use Agreement was approved.
7. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith the resolution appointing the Library Board as lead agency for SEQR for Melville parking lot was approved. (Hand Carry Resolution)
8. Andrew Martingale, Library Council left the meeting at 7:47PM.
9. Upon a motion by Mrs. Cohen seconded by Mr. Gordon the minutes of the regular meeting on October 16, 2017 were approved.
10. Upon a motion by Mr. Bloomstein, seconded by Mrs Cohen, Abstract No. 801 in the amount of \$4,426.11 was approved.
11. Upon a motion by Mrs. Cohen seconded by Mr. Gordon Abstract No. 802 in the amount of \$56,031.71 was approved.
12. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen Abstract No. 803 in the amount of \$57,037.11 was approved.
13. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith Abstract No. 804 in the amount of \$28,023.83 was approved.
14. Upon a motion by Mrs.Cohen, seconded by Mr. Bloomstein Abstract No.805 in the amount of \$79,052.60 was approved.

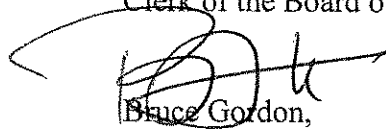
15. Upon a motion by Mr. Bloomstein, seconded by Mr Griffith Abstract No. 806 in the amount of \$445,176 was approved.
16. Upon a motion by Mr Bloomstein seconded by Mr. Griffith Payroll Warrant No. 1384 dated October 26, 2017 in the amount of \$142,817.06 was approved. (Mr. Gordon abstained)
17. Upon a motion by Mr Bloomstein seconded by Mr. Griffith Payroll Warrant No. 1385 dated October 26, 2017 in the amount of \$142,817.06 was approved. (Mr. Gordon abstained)
18. Upon a motion by Mr. Bloomstein seconded by Mr. Griffith the Board approved Proposed SCLS 2018 Operating Budget.
19. Upon a motion by Mrs. Cohen seconded by Mr. Bloomstein the Board approved Back up Software Replacement for our network at a cost not to exceed \$3,100.00
20. Upon a motion by Mr. Bloomstein and Mr. Griffith the Board approved the attendance of 5 Library Trustees, the Director and 3 staff members at the Public Library Association Conference in Philadelphia, PA March 20-24, 2018 at a cost not to exceed \$1600.00 each. Board approved the attendance of up to 6 staff members to attend for a one-day exhibit only pass at a cost not to exceed \$250.00 each.
21. The Board discussed the Directors Report.
22. The Board discussed the statistical report and programs for September and October and the future programs for November and December.
23. Upon a motion by Mr. Bloomstein seconded by Mr. Griffith the Board approved the Personnel Report. (Mr. Gordon abstained)
24. Upon a motion by Mr. Bloomstein and seconded by Mrs. Cohen the Board adjourned to Executive Session at 8:28PM
25. The Board reconvened into open session at 9:08PM
26. Upon a motion by Mr. Bloomstein seconded by Mrs. Cohen the Board approved salary increases for Annemarie Donohue and Sandra Kraljic -Account Clerks - \$42,856/yr effective 11/21/17. (Mr. Gordon abstained)
27. Upon a motion by Mr. Bloomstein seconded by Mrs. Cohen the meeting was adjourned at 9:10PM.

Respectfully submitted,



Patricia Lynch

Clerk of the Board of Trustees



Bruce Gordon,

Secretary