

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON MAY 18, 2020 at 6:30pm via ZOOM

1. The meeting was called to order by the President, Jacob Goldman, at 6:33pm. Also present were Board members Wayne Griffith, Larry Bloomstein, Bruce Gordon and Maxine Roeper Cohen.
2. Also present were Helen Crosson, Library Director, Charlene Muhr, Assistant Library Director, Michele Peluso, Business Manager I, Patricia Lynch, Clerk of the Board of Trustees and Anne Votta, Substitute Clerk of the Board of Trustees.
3. Also present were Andrew Martingale from Hamburger Maxson, Jaffee and McNally LLP, Sharron McDevitt, staff host for zoom meeting, Chris Sarubbi, staff technology support for zoom meeting and Donna Barnes, Jackie Cantwell, Betty Tomforde (staff members) attended as guests.
4. Upon a motion by Mr. Bloomstein, seconded by Mr. Gordon the minutes of the regular meeting on April 27, 2020 were approved.
5. Upon a motion by Mrs. Cohen, seconded by Mr. Gordon the minutes of the Emergency Board of Trustees meeting on May 4, 2020 were approved. (Mr. Bloomstein and Mr. Griffith abstained)
6. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith the Board of Trustees adjourned into executive session to discuss new building contracts at 6:37pm
7. The Board of Trustees reconvened into open session at 7:10pm.
8. Upon a motion by Mr. Griffith, seconded by Mrs. Cohen the Board of Trustees approved that upon the re-opening of the Long Island region, and the re-opening of phase 1 businesses, including construction, the Board approves the resumption of the Library's building construction project, and authorizes the Director of the Library to provide such notices to the Library's consultants and prime contractors.
9. Upon a motion by Mrs. Cohen, seconded by Mr. Griffith Abstract # 973 in the amount of \$2,446.05 was ratified.
10. Upon a motion by Mrs. Cohen, seconded by Mr. Griffith Abstract # 974 in the amount of \$40,916.81 was approved.
11. Upon a motion by Mrs. Cohen, seconded by Mr. Griffith Abstract # 975 in the amount of \$12,822.50 was approved.
12. Upon a motion by Mrs. Cohen, seconded by Mr. Griffith Abstract # 976 in the amount of \$82,188.25 was approved.

13. Upon a motion by Mrs. Cohen, seconded by Mr. Griffith the Payroll Warrant #1449 dated 04/23/20 in the amount of \$128,060.11 was approved.
14. Upon a motion by Mrs. Cohen, seconded by Mr. Griffith the Payroll Warrant #1450 dated 05/07/20 in the amount of \$127,047.74 was approved.
15. Upon a motion by Mr. Gordon, seconded by Mr. Bloomstein the Board of Trustees adjourned into executive session to discuss Budget Vote at 7:24pm.
16. The Board of Trustees reconvened into open session at 7:34pm.
17. Discussion of county wide re opening committee and the Family First Coronavirus Response Act (FFCRA).
18. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith approved that beginning July 1, 2020, and until further resolution of this Board, the Library amends its hours of operation as per the attached schedule, which states closing on Sundays. (Mr. Gordon opposed)
19. Discussion of re-opening plans.
20. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein the Board of Trustees approved the purchase and installation of Sneeze Guards at Chestnut Hill and Melville at a cost not to exceed \$4,000.
21. Library Director, Helen Crosson presents her report to the Board of Trustees.
22. Upon a motion by Mr. Gordon, seconded by Mr. Griffith the Board of Trustees approve the personnel report. (Mr. Gordon abstained)
23. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein the Board of Trustees meeting adjourned at 8:25pm.

Respectfully submitted,

Patricia Lynch
Clerk of the Board of Trustees

Wayne Griffith
Secretary