

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON JANUARY 16, 2018 AT THE DIX HILLS BUILDING

1. The meeting was called to order by the President, Jacob Goldman, at 6:45 p.m. Also present were Board members, Larry Bloomstein, Wayne Griffith, Maxine Roeper-Cohen, and Bruce Gordon.
2. Also present were: Helen Crosson, Library Director; Charlene Muhr, Assistant Director, Michele Peluso, Business Manager I, Patricia Lynch, Clerk of the Board of Trustees.
3. Arlene Lowenhar (Staff) attended the Board Meeting as a guest.
4. Upon a motion by Mr. Bloomstein, seconded by Mr. Gordon the minutes of the regular board meeting on December 18, 2017 were approved.
5. Upon a motion by Mr. Bloomstein and seconded by Mr. Gordon the minutes of the special board meeting on January 11, 2018 were approved.
6. Upon a motion by Mr. Bloomstein seconded by Mr. Griffith, Abstract No. 812 in the amount of \$16,632.96 was approved.
7. Upon a motion by Mrs. Cohen seconded by Mr. Gordon, Abstract No. 813 in the amount of \$41,667.34 was approved.
8. Upon a motion by Mrs. Cohen seconded by Mr. Gordon, Abstract No. 814 in the amount of \$32,157.35 was approved.
9. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen Abstract No. 815 in the amount of \$22,728.07 was approved.
10. Upon a motion by Mrs. Cohen, seconded by Mr. Griffith Abstract No. 816 in the amount of \$90,703.99 was approved.
11. Upon a motion by Mrs. Cohen seconded by Mr. Gordon Abstract No. 817 in the amount of \$17,985.30 was approved.
12. Upon a motion by Mr. Bloomstein seconded by Mr. Griffith the Payroll Warrant No. 1388 dated December 21, 2017 in the amount of \$166,506.00 was ratified.
13. Upon a motion by Mr. Gordon, seconded by Mr Griffith the Payroll Warrant No. 1389 dated January 4, 2018 in the amount of \$133,488.95 was ratified.
14. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen the Board approved

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15. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen the Board approved the attendance of the Director, two staff members and the Trustees at the ALA Annual Conference in New Orleans, LA from June 21-26, 2018 at a cost not to exceed \$2,400.
16. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith the Board approved the attendance of the Business Manager, Michele Peluso at the Government Finance Officers Association Conference in Albany, March 21-23, 2018 at a cost not to exceed \$1,600.
17. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen the Board approved to authorize the attendance of the Director, Helen Crosson at the Pre-Conferences on Tuesday, March 20, 2018, half day and Wednesday, March 21, 2018, half day at a cost not to exceed \$195.00 each.
18. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen the Board approved to hire Accu Data Workforce Solutions as Library's payroll vendor, effective immediately at annual cost not to exceed \$19,000.
19. The Director discussed relocation plans and bond closing.
20. The Director presented her report and discussed with the Board.
21. The Board discussed the statistical report and programs for December and the future programs for February.
22. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith the Board approved the Personnel Report. (Mr. Gordon abstained)
23. Upon a motion by Mr. Bloomstein seconded by Mr. Griffith the Board approved the adoption of fiscal year 2018 – 2019 operating budget. (Mr. Gordon abstained)
24. Upon a motion by Mr. Bloomstein seconded by Mr. Griffith the meeting was adjourned at 8:22PM.

Respectfully submitted,

Patricia Lynch
Clerk of the Board of Trustees

Bruce Gordon,
Secretary