

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD DECEMBER 18, 2017 AT THE DIX HILLS BUILDING

1. The meeting was called to order by the President, Jacob Goldman, at 6:30PM. Also present were Board members, Larry Bloomstein, Wayne Griffith, Maxine Roeper-Cohen, and Bruce Gordon.
2. Also present were: Helen Crosson, Library Director, Charlene Muhr, Assistant Director, Michele Peluso, Business Manager I, Patricia Lynch, Clerk of the Board of Trustees
3. Andrew Martingale, Library Council and Arlene Lowenhar (Staff) attended the Board Meeting as guests.
4. Upon a motion by Mr. Bloomstein seconded by Mrs. Cohen the minutes of the regular meeting on November 20, 2017 were approved.
5. Upon a motion by Mrs. Cohen, seconded by Mr. Bloomstein, Abstract No. 807 in the amount of \$5,066.61 was ratified.
6. Upon a motion by Mr. Gordon seconded by Mr. Bloomstein Abstract No. 808 in the amount of \$60,073.00 was approved.
7. Upon a motion by Mrs. Cohen seconded by Mr. Bloomstein Abstract No. 809 in the amount of \$36,277.21 was approved.
8. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen Abstract No. 810 in the amount of \$7,917.35 was approved.
9. Upon a motion by Mrs. Cohen, seconded by Mr. Bloomstein Abstract No. 811 in the amount of \$83,355.95 was approved.
10. Upon a motion by Mrs. Cohen, seconded by Mr. Bloomstein the Board adjourned to executive session to discuss contracts for Peter Gisolfi Associates and Calgi Construction at 6:40PM.
11. The Board reconvened into open session at 7:46PM
12. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith the Board approved contract for Peter Gisolfi Associates.
13. Upon a motion by Mr. Cohen, seconded by Mr. Bloomstein the Board approved contract for Calgi Construction.

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14. Andrew Martingale, Library Council left the meeting at 7:50PM
15. Upon a motion by Mr Bloomstein seconded by Mrs. Cohen Payroll Warrant No. 1386 dated November 22, 2017 in the amount of \$142,390.76 was approved. (Mr. Gordon abstained)
16. Upon a motion by Mrs. Cohen seconded by Mr. Bloomstein Payroll Warrant No. 1387 dated December 7, 2017 in the amount of \$139,040.21 was approved. (Mr. Gordon abstained)
17. Upon a motion by Mr. Gordon seconded by Mr. Bloomstein the Board approved recommendation to award the contract for the printing and mailing of the First R to R & J Graphics.
18. Upon a motion by Mr. Bloomstein seconded by Mr. Griffith the Board approved the attendance of two staff members to attend the Computers in Libraries Conference in Arlington, VA from April 17-19, 2018 at a cost not to exceed \$1700 each.
19. Upon a motion by Mr. Bloomstein and Mr. Griffith the Board did not approve the purchase of Niche Academy.
20. The Board discussed the Directors Report.
21. The Board discussed the statistical report and programs for November 2017 and the future programs for January 2018.
22. Upon a motion by Mr. Bloomstein seconded by Mr. Griffith the Board approved the Personnel Report. (Mr. Gordon abstained)
23. Upon a motion by Mr. Gordon, seconded by Mr. Griffith the meeting was adjourned at 8:29PM.

Respectfully submitted,

Patricia Lynch
Clerk of the Board of Trustees

Bruce Gordon,
Secretary