

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON DECEMBER 16, 2019 AT CHESTNUT HILL ELEMENTARY SCHOOL

1. The meeting was called to order by the President, Jacob Goldman, at 6:30 PM. Also, present were Board members, Larry Bloomstein, Bruce Gordon, Wayne Griffith, and Maxine Roeper Cohen.
2. Also present were Helen Crosson, Library Director, Charlene Muhr, Assistant Library Director, Michele Peluso, Business Manager I and Patricia Lynch, Clerk of the Board of Trustees.
3. Arlene Lowenhar (Staff) and Ana Oian Ametsa, Ezedar Tzorginda, Aranean Argr (Residents), Chris Puleo and Joel Diamond of Multicultural Solidarity attended as guests.
4. Dominic Calgi from Calgi Construction attended the meeting as a guest.
5. Ana Oian Ametsa, Ezedar Tzorginda, Chris Puleo and Joel Diamond addressed the Board of Trustees regarding Columbus Day and Library's response to Alternative Art and Educational events.
6. Dominic Calgi from Calgi Construction updated the Board of Trustees on the New Construction, Executive Summary, and timeline for the new building.
7. Dominic Calgi of Calgi Construction left the meeting at 7:01 pm.
8. Arlene Lowenhar, (Staff) addressed the Board of Trustees about her concerns regarding staff luncheon.
9. Upon a motion by Mr. Gordon, seconded by Mrs. Cohen the Board of Trustees approved the minutes of the November 18, 2019 meeting.
10. Upon a motion by Mr. Griffith and seconded by Mr. Bloomstein Abstract No. 946 in the amount of \$3,082.86 was ratified.
11. Upon a motion by Mr. Griffith seconded by Mr. Bloomstein Abstract No.947 in the amount of \$43,926.24 was approved.
12. Upon a motion by Mr. Griffith seconded by Mr. Bloomstein, Abstract No. 948 in the amount of \$40,824.69 was approved.
13. Upon a motion by Mr. Griffith seconded by Mr. Bloomstein, Abstract No. 949 in the amount of \$33,559.12 was approved.

14. Upon a motion by Mr. Griffith seconded by Mr. Bloomstein Abstract No. 950 in the amount of \$89,945.38 was approved.
15. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein the Payroll Warrant No. 1438 dated 11/21 19 in the amount of \$136,195.43 was ratified. (Mr. Gordon abstained)
16. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein the Payroll Warrant No. 1439 dated 12/05/19 in the amount of \$126,807.21 was ratified. (Mr. Gordon abstained)
17. Upon a motion Mr. Bloomstein, seconded by Mrs. Cohen the Board of Trustees approved the purchase of computers from Staples at a cost not to exceed \$10,000.
18. Upon a motion by Mrs. Cohen, seconded by Mr. Bloomstein the Board of Trustees agreed to table the purchase of computers.
19. Upon a motion by Mr. Bloomstein seconded by Mr. Griffith the Board of Trustees approved the attendance of 2 staff members to the Computers in Libraries Conference in Arlington, VA from March 25 to 28, 2020 at cost not to exceed \$1,800.00 each.
20. Upon a motion by Mr. Griffith, seconded by Mrs. Cohen the Board of Trustees approved the attendance of Michele Peluso, Business Manager at the NYSGFOA Annual Conference in Albany, April 1 – April 3, 2020 at a cost not to exceed \$1,600.
21. Upon a motion by Mr. Gordon, seconded by Mr. Bloomstein the Board of Trustees approved the purchase of a Ram Pro Master 1500 Low Roof Cargo Van from Central Dodge at a cost not to exceed \$26,000.
22. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen the Board approved the purchase copier to replace existing staff machine located at Chestnut Hill at a cost not to exceed \$8,000.
23. The Director discussed her report with the Board of Trustees. The Board of Trustees agreed to continue the embargo of MacMillan. The Board of Elections informed us voting machines will not be available for our April 7, 2020 Budget Vote and Trustee Election. We will be using paper ballots.
24. The Board of Trustees discussed the Statistical Report for November 2019.
25. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen the Board of Trustees approved the Personnel Report. (Mr. Gordon abstained)
26. Upon a motion by Mr. Bloomstein, seconded by Mr. Gordon the Board of Trustees entered Executive Session to discuss confidential matter at 7:40 pm.

27. The Board of Trustees reconvened int open session at 8:02 pm.
28. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith the Board of Trustees approved the request to begin a Civil Service Section 72 for a P/T Library Clerk.
29. Upon a motion by Mr. Griffith seconded by Mr. Bloomstein the Board of Trustees adjourned the Board meeting at 8:03 PM.

Respectfully submitted,

Patricia Lynch
Clerk of the Board of Trustees

Wayne Griffith,
Secretary