

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON AUGUST 21, 2017, AT THE DIX HILLS BUILDING

1. The meeting was called to order by the President, Jacob Goldman, at 6:32 p.m. Also present were Board members, Larry Bloomstein, Maxine Roeper Cohen and Bruce Gordon.
2. Also present were: Helen Crosson, Library Director; Charlene Muhr, Assistant Library Director; Michele Peluso, Part-time Business Manager; and Marva Laronde, Substitute Clerk of the Board of Trustees. Patricia Lynch, Clerk of the Board of Trustees was absent with prior notice.
3. Andrew Martingale, Attorney; Peter Gisolfi and John Evans, Gisolfi Associates and Dominic Calgi, CALGI attended the Board Meeting as guests.
4. The Board adjourned to an executive session at 6:33 p.m. to discuss disciplinary charges against an employee.
5. Trustee Wayne Griffith arrived at 6:45 p.m.
6. The Board reconvened into open session at 7:35 p.m.
7. Andrew Martingale left the meeting at 7:36 p.m.
8. The Board discussed the NYS Comptroller's Letter to conduct an audit from 7/1/16 to present.
9. The Board approved the provisional appointment of Michele Peluso as Business Manager I at a salary of \$90,000/yr. effective August 22, 2017.
10. The Board approved the following resolution as follows:

At a regular meeting of the **BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY, SUFFOLK COUNTY, NEW YORK**, held on August 21, 2017, the following resolution was offered by Larry Bloomstein and seconded by Wayne Griffith.

WHEREAS, Library Director, Helen M. Crosson, has presented to the Board of Trustees certain charges preferred by her against an employee made known to the Board of Trustees in Executive Session; and

WHEREAS, the Board of Trustees desires to provide the employee

with all due process protections pursuant to Section 75 of the New York State Civil Service Law and consider all matters pertaining to the preferred charges,

NOW, THEREFORE, BE IT RESOLVED:

1. That the charges preferred by the Library Director are to be served upon the Respondent-Employee; and
2. That the Respondent-Employee shall be suspended without pay for a period of thirty (30) days upon receipt of the charges; and
3. That Howard Bergson, Esq., 194 Main Street, Setauket, NY 11733, is hereby designated and appointed as Hearing Officer to preside over a hearing in this matter in accordance with Section 75 of the New York State Civil Service Law, and to make findings of fact and recommendations to the Board of Trustees of the Half Hollow Hills Community Library.

Board Trustees Present:

Jacob Goldman, Maxine Roeper Cohen, Larry Bloomstein, Bruce Gordon and Wayne Griffith

Board Trustees Voting in Favor of the Resolution:

Jacob Goldman, Maxine Roeper Cohen, Larry Bloomstein, Bruce Gordon and Wayne Griffith

Board Trustees Voting Against the Resolution:

Board Trustees Abstaining:

Dated: August 21, 2017

Library Director

11. Peter Gisolfi, John Evans and Dominic Calgi discussed the Dix Hills project.
12. Peter Gisolfi, John Evans and Dominic Calgi left the meeting at 9:01 p.m.
13. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen, the minutes of the annual reorganization meeting of July 17, 2017, were approved.
14. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen, the minutes of the regular meeting on July 17, 2017, were approved.
15. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen, the minutes of the special meeting of July 25, 2017, were approved.
16. Upon a motion by Mrs. Cohen, seconded by Mr. Bloomstein, Abstract No. 784 in the amount of \$12,937.26 was ratified.
17. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen, Abstract No. 785 in the amount of \$93,994.79 was approved.
18. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen, Abstract No. 786 in the amount of \$31,698.03 was approved.
19. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen, Abstract No. 787 in the amount of \$50,011.73 was approved.
20. Upon a motion by Mrs. Cohen, seconded by Mr. Bloomstein, Abstract No. 788 in the amount of \$75,845.59.
21. Upon a motion by Mrs. Cohen, seconded by Mr. Bloomstein, Payroll Warrant No. 1377 dated July 20, 2017, in the amount of \$132,079.76 was ratified.
22. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen, Payroll Warrant No. 1378 dated August 3, 2017, in the amount of \$133,496.20 was ratified.
23. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen, Payroll Warrant No. 1379 dated August 17, 2016, in the amount of \$133,191.95 was ratified.

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Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen the meeting was adjourned at 9:25 p.m.

Respectfully submitted,

Marva Laronde
Substitute Clerk of the Board of Trustees

Bruce Gordon
Secretary