

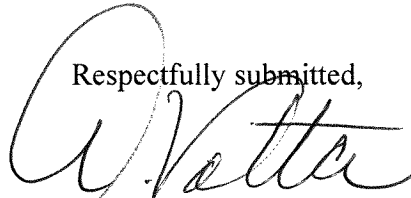
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON SEPTEMBER 20, 2021, AT CHESTNUT HILL ELEMENTARY SCHOOL AT 6:30PM.

1. The meeting was called to order by the President, Jacob Goldman, at 6:31pm. Also present were Board members, Maxine Cohen, Bruce Gordon, Wayne Griffith, and Larry Bloomstein.
2. Also present were, Helen Crosson, Library Director, Charlene Muhr, Assistant Library Director, Michele Peluso, Business Manager I, Anne Votta, Clerk of the Board of Trustees, Rosemarie Menta, Substitute Clerk of the Board of Trustees and Sharron McDevitt, Staff Host for Zoom meeting.
3. Also present was Andrew Martingale from Hamburger, Maxson, Yaffe & Martingale, LLP, Diana Mitchell from Realtime Reporting, Inc., on Zoom. Staff Members, Margie Hartough, Donna Barnes, Monica Salo and Betty Tomforde attended as guests.
4. Dominic Calgi and Dorian DeLaurentis from Calgi Construction, and Nina Lesser from Peter Gisolfi Associates attended via Zoom.
5. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, the Board of Trustees entered Executive Session to discuss personnel matters at 6:32pm.
6. The Board of Trustees reconvened into Open Session at 6:38pm. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, the Board of Trustees approved the Determination of Section 75 charges.
7. Diana Mitchell of Realtime Reporting, Inc., left the meeting at 7:00pm.
8. Upon a motion by Mr. Gordon, seconded by Mr. Griffith, the minutes of the Regular Board Meeting on August 16, 2021, were approved. (Mr. Goldman abstained)
9. Upon a motion by Mrs. Cohen, seconded by Mr. Griffith, the Board of Trustees approved the revision of the Library of Use of Facilities Policy.
10. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen, the Board of Trustees approved the revision of the Performer Contract Policy.
11. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen, the Board of Trustees approved a Library Code of Ethics and Conflict of Interest Policy which will be distributed annually at the Board of Trustees Reorganization meeting and the Full Staff meeting every July.

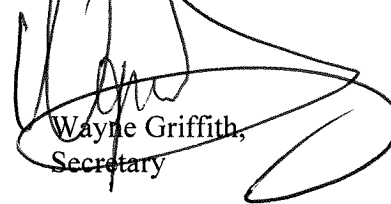
12. Andrew Martingale from Hamburger, Maxson, Yaffe & Martingale, LLP., left the meeting at 7:07pm.
13. Dorian DeLaurentis from Calgi Construction discussed the September 2021 Executive Summary for the new building.
14. Dominic Calgi and Dorian DeLaurentis from Calgi Construction, and Nina Lesser from Peter Gisolfi Associates, left the meeting at 7:38pm.
15. Helen Crosson, Library Director, shared correspondence with the Board of Trustees.
16. Upon a motion by Mr. Gordon, seconded by Mr. Griffith, Abstract No. 1060 in the amount of \$13,017.64 was ratified.
17. Upon a motion by Mr. Gordon, seconded by Mr. Griffith, Abstract No. 1061 in the amount of \$172,438.52 was approved.
18. Upon a motion by Mr. Gordon, seconded by Mr. Griffith, Abstract No. 1062 in the amount of \$46,339.50 was approved.
19. Upon a motion by Mr. Gordon, seconded by Mr. Griffith, Abstract No. 1063 in the amount of \$162,778.69 was approved.
20. Upon a motion by Mr. Gordon, seconded by Mr. Griffith, Abstract No. 1064 in the amount of \$92,535.01 was approved.
21. Upon a motion by Mr. Gordon, seconded by Mr. Griffith, Abstract No. 1065 in the amount of \$510,581.83 was approved.
22. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, the Payroll Warrant No. 1484 dated 8/26/21 in the amount of \$133,951.48 was ratified. (Mr. Gordon abstained).
23. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, the Payroll Warrant No.1485 dated 9/9/21 in the amount of \$129,934.18 was ratified. (Mr. Gordon abstained).
24. Michele Peluso, Business Manager discussed financial reports / project budget summary.
25. Upon a motion by Mr. Gordon, seconded by Mr. Griffith, the Board of Trustees reaffirmed the approval of transfers to capital of \$1,267,372 in FY 20/21 versus the budgeted amount of \$420,242. (Mr. Gordon Abstained).
26. Upon a motion by Mr. Gordon, seconded by Mr. Bloomstein, the Board of Trustees approved the purchase of Roku+ streaming devices and corresponding streaming services at a cost not to exceed \$12,000 per year (Vote Yea: Mr. Goldman, Mrs. Cohen, Mr. Griffith, Nay: Mr. Gordon and Mr. Bloomstein).

27. Board of Trustees discussed the purchase of an exterior digital sign at 55 Vanderbilt Parkway and tabled to next Board meeting for additional information.
28. Helen Crosson, Library Director discussed her monthly report with the Board of Trustees.
29. Upon a motion by Mr. Griffith, seconded by Mrs. Cohen, the Board of Trustees approved the Personnel Report (Mr. Gordon abstained).
30. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith, the Board of Trustees approved the hiring of Advanced Sound Company to move IT Equipment at a cost not to exceed \$12,105.
31. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith, the Board of Trustees approved the replacement of two Fire Hydrants at a cost not to exceed \$25,000.
32. Larry Bloomstein, Board of Trustee left the meeting at 8:25pm.
33. Upon a motion by Mr. Griffith, seconded by Mrs. Cohen, the meeting was adjourned at 8:31pm.

Respectfully submitted,



Anne Votta
Clerk of the Board of Trustees



Wayne Griffith,
Secretary