

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON FEBRUARY 6, 2023, AT DIX HILLS.

1. The meeting was called to order by Library Board President, Jacob Goldman, at 6:31PM. Also present were Board Members, Larry Bloomstein, Maxine Cohen, Bruce Gordon, and Wayne Griffith.
2. Also present were Helen Crosson, Library Director, Charlene Muhr, Assistant Library Director, Michele Peluso, Business Manager, Rosemarie Menta, Clerk of the Board of Trustees, and Anne Votta, Substitute Clerk of the Board of Trustees.
3. Also present were Margie Hartough, Donna Barnes, and Ann Friedenber-Skudin as guests/staff members.
4. Upon a motion by Mr. Griffith, seconded by Mrs. Cohen, the minutes of the Regular Board Meeting on December 20, 2022, were approved.
5. Upon a motion by Mr. Griffith, seconded by Mrs. Cohen, the minutes of the Special Budget Work Session on January 17, 2023, were approved. (Mr. Griffith abstained.)
6. Mr. Bloomstein shared a request he received from a patron to have a plastic bag recycling program at the library.
7. Mr. Griffith shared a request he received from a patron to offer additional book author visits at the library.
8. The Board of Trustees discussed placement of handicap parking spots adjacent to the Main Entrance of the library.
9. Upon a motion by Mr. Griffith, seconded by Mrs. Cohen, Abstract No. 1159, in the amount of \$11,061.56, was ratified.
10. Upon a motion by Mr. Griffith, seconded by Mrs. Cohen, Abstract No. 1160, in the amount of \$78,531.77, was approved.
11. Upon a motion by Mr. Griffith, seconded by Mrs. Cohen, Abstract No. 1161, in the amount of \$47,514.48, was approved.
12. Upon a motion by Mr. Griffith, seconded by Mrs. Cohen, Abstract No. 1162, in the amount of \$105,507.49, was approved.

13. Upon a motion by Mr. Griffith, seconded by Mrs. Cohen, Abstract No. 1163, in the amount of \$28,236.60, was approved.
14. Upon a motion by Mr. Griffith, seconded by Mrs. Cohen, Abstract No. 1164, in the amount of \$605.40, was approved.
15. Upon a motion by Mr. Griffith, seconded by Mrs. Cohen, Abstract No. 1165, in the amount of \$9,659.65, was approved.
16. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen, the Payroll Warrant No. 1518, dated 12/15/22, in the amount of \$175,180.82 was ratified. (Mr. Gordon abstained).
17. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen, the Payroll Warrant No. 1519, dated 12/29/22, in the amount of \$151,012.46 was ratified. (Mr. Gordon abstained).
18. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen, the Payroll Warrant No. 1520, dated 1/12/23, in the amount of \$140,056.10 was ratified. (Mr. Gordon abstained).
19. Michele Peluso, Business Manager, discussed financial reports.
20. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, the Board of Trustees adopted the revised 2023 Budget Vote and Trustee Election Calendar.
21. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, the Board of Trustees approved the purchase of a replacement computer server for Melville at a cost not to exceed \$10,000.00.
22. Upon a motion by Mrs. Cohen, seconded by Mr. Gordon, the Board of Trustees approved the purchase of a 3D printer at a cost not to exceed \$3,000.00.
23. Upon a motion by Mrs. Cohen, seconded by Mr. Bloomstein, the recommendation to modify the Public Service Desk at a cost not to exceed \$11,000.00 was discussed by the Board of Trustees and tabled pending additional information.
24. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, the recommendation to relocate the electric floor box in the Public Service area at a cost not to exceed \$6,000.00 was discussed by the Board of Trustees and tabled pending additional information.
25. Upon a motion by Mr. Griffith, seconded by Mrs. Cohen, the recommendation to install a guard rail in front of 55 Vanderbilt Parkway at a cost not to exceed \$5,000.00, was discussed by the Board of Trustees and tabled pending additional information.

26. Helen Crosson, Library Director, discussed her Director's Report, shared patron correspondence, and a staffing update.
27. Upon a motion by Mr. Griffith, seconded by Mr. Gordon, the Board of Trustees entered Executive Session to discuss personnel matters at 8:08PM.
28. The Board of Trustees reconvened into Open Session at 9:30PM.
29. Upon a motion by Mr. Griffith, seconded by Mr. Gordon, the Board of Trustees entered back into Executive Session to discuss personnel matters at 9:32PM.
30. The Board of Trustees reconvened into Open Session at 9:50PM.
31. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen, the Board of Trustees approved the January Personnel Report (Mr. Gordon abstained).
32. Upon a motion by Mr. Gordon, seconded by Mr. Griffith, the meeting was adjourned at 9:57PM.

Respectfully submitted,



Rosemarie Menta
Clerk of the Board of Trustees



Larry Bloomstein
Secretary