

HALF HOLLOW HILLS COMMUNITY LIBRARY

MONTHLY MEETING AGENDA

Monday, December 20, 2022

6:30 PM

- I. Call to order.
- II. Executive Session if motion approved by majority of Trustees present for discussion of items relevant to Executive Session
- III. Reading, amendment, if necessary, and approval of the minutes of the Regular Board meeting on November 14, 2022.
- IV. Correspondence & comments from visitors.
- V. Ratification of Abstract No.1154 - \$10,712.24
Approval of Abstract No. 1155 - \$72,473.73
Approval of Abstract No. 1156- \$37,010.07
Approval of Abstract No. 1157 - \$106,866.05
Approval of Abstract No. 1158 - \$11,582.91
Ratification of Payroll Warrant - No.1514 dated 10/20/22 \$160,474.05
Ratification of Payroll Warrant - No.1515 dated 11/03/22 \$156,995.72
Ratification of Payroll Warrant - No.1516 dated 11/17/22 \$177,867.76
Ratification of Payroll Warrant - No.1517 dated 12/01/22 \$174,304.79
- VI. Financial Report
- VII. Old Business
 1. PSEG – Recommendation to change the Rate Plan from 285 to 281 for cost savings.
- VIII. New Business
 1. Proposed SCLS 2023 Operating Budget – Recommendation to approve the proposed SCLS 2023 Operating Budget in the amount of \$15,499,995.00, and authorize the Member Library Support payment upon receipt of the SCLS bill.
 2. NYS GFOA Annual Conference – Recommendation to authorize the attendance of the Business Manager, Michele Peluso, at the Government Finance Officers’ Association Conference in Albany from March 29 –31, 2023, at a cost not to exceed \$1,600.00.

3. Sustainable Library Initiative – Recommendation to apply for the Sustainable Library Initiative.
4. Use of Library Facilities Policy – Recommendation to amend the Use of Library Facilities Policy to provide clarification with regards to minors/students.
5. Computers for Meeting Rooms – Recommendation to purchase three (3) computers for Meeting Rooms at a cost not to exceed \$3,180.00.
6. Computers in Libraries Conference – Recommendation to approve the attendance of two (2) staff members to attend the Computers in Libraries Conference in Arlington, VA, from March 28-30, 2023, at a cost not to exceed \$1,950.00 each.
7. Trustee Education Policy – Recommendation to approve the Trustee Education Policy.

IX. Building Project

1. Drainage – Recommendation to improve drainage at the rear parking lot and the front curb at a cost not to exceed \$7,500.00.
2. Guard Rail – Recommendation to install a guard rail in front of 55 Vanderbilt Parkway at a cost not to exceed \$5,000.00.
3. Convenience Ramp – Recommendation to install a convenience ramp at a cost not to exceed \$6,800.00

X. Director's Report

1. Melville Renovation
2. Fiscal Year 2023/2024 Overview

XI. Personnel Report (November and December)

XII. Adjournment