

HALF HOLLOW HILLS COMMUNITY LIBRARY

MONTHLY MEETING AGENDA

Monday, December 11, 2023

6:30 PM

- I. Call to order
- II. The Pledge of Allegiance
- III. Executive Session if motion approved by majority of Trustees present for discussion of items relevant to Executive Session
- IV. Reading, amendment, if necessary, and approval of the minutes of the Regular Board Meeting on November 20, 2023
- V. Reading, amendment, if necessary, and approval of the minutes of the Special Executive Board Meeting on December 8, 2023
- VI. Correspondence & comments from visitors

Approval of Abstract No. 1215 - \$41,861.79
Approval of Abstract No. 1216- \$74,771.42
Ratification of Payroll Warrant - No.1542 dated 11/16/23 \$150,558.02
Ratification of Payroll Warrant - No.1543 dated 11/30/23 \$161,258.88
- VII. Financial Report
- VIII. Old Business
- IX. New Business
 1. Proposed Revised Budget Vote & Trustee Election Calendar – Recommendation that the Library Trustees approve the Revised Budget Vote and Trustee Election Calendar for 2024.
 2. NYS GFOA Annual Conference – Recommendation to authorize the attendance of the Business Manager, Michele Peluso, at the Government Finance Officers’ Association Conference in Albany from April 17-19, 2024, at a cost not to exceed \$1,200.00.

3. Computers in Libraries Conference – Recommendation to approve the attendance of two (2) staff members to attend the Computers in Libraries Conference in Arlington, VA, from March 12-14, 2024, at a cost not to exceed \$1,950.00 each.

X. Building Project

XI. Operations

1. Contingent Library Director Report
2. Department Monthly Reports
3. Department Monthly Statistics
4. Staffing Update – Discussion

XII. Personnel Report

1. Revised November
2. December

XIII. Adjournment