

HALF HOLLOW HILLS COMMUNITY LIBRARY

MONTHLY MEETING AGENDA

Monday, August 23, 2023

6:30 PM

- I. Call to order.
- II. The Pledge of Allegiance.
- III. Executive Session if motion approved by majority of Trustees present for discussion of items relevant to Executive Session.
- IV. Reading, amendment, if necessary, and approval of the minutes of the Annual Reorganization Meeting on July 24, 2023.
- V. Reading, amendment, if necessary, and approval of the minutes of the Regular Board Meeting on July 24, 2023.
- VI. Correspondence & comments from visitors.
- VII. Ratification of Abstract No.1195 - \$12,197.91
Approval of Abstract No. 1196 - \$95,609.32
Approval of Abstract No. 1197- \$44,689.56
Approval of Abstract No. 1198- \$114,669.09
Approval of Abstract No. 1199 - \$52,313.36
Approval of Abstract No. 1200 - \$195,197.80
Ratification of Payroll Warrant - No.1534 dated 7/27/23 \$238,922.60
Ratification of Payroll Warrant - No.1535 dated 8/10/23 \$142,170.34
- VIII. Financial Report
- IX. Old Business
- X. New Business
 1. Legal Help Project – Recommendation to authorize the Library’s participation in this free legal service provided by Nassau/Suffolk Law Services.
 2. Maintenance of Public Order Policy – Recommendation to amend the policy as it pertains to food in the Library.

3. Outside Food Delivery Prohibition Policy – Recommendation to adopt this policy at the recommendation of Library attorney to maintain a clean, safe, and conducive environment.
4. Independent Contractor Program Contract – Recommendation to amend the policy as it pertains to insurance requirements.
5. Diffusion Well Access at Dix Hills – Recommendation for the east diffusion well, which was paved over in error, be exposed, and brought to grade to allow for access of the manhole cover at a cost not to exceed \$3,500.00.
6. Sealcoating of Parking Lot at Dix Hills – Recommendation to sealcoat the parking lot at Dix Hills at a cost not to exceed \$14,500.00.

XI. Building Project

XII. Operations

1. Contingent Library Director Report
2. Department Monthly Reports
3. Department Monthly Statistics
3. Staffing Update – Discussion

XIII. Personnel Report

XIV. Adjournment