

# HALF HOLLOW HILLS COMMUNITY LIBRARY

## MONTHLY MEETING AGENDA

Monday, April 29, 2024

6:30 PM

- I. Call to order.
- II. Adoption of the Agenda.
- III. The Pledge of Allegiance.
- IV. Administration of Oath of Office for newly elected Trustee, Gregory Laub, for term April 16, 2024 – June 30, 2025.
- V. Executive Session if motion approved by majority of Trustees present for discussion of items relevant to Executive Session.
- VI. Reading, amendment, if necessary, and approval of the minutes of the Regular Board meeting on March 25, 2024.
- VII. Reading, amendment, if necessary, and approval of the minutes of the Public Information Meeting on April 8, 2024.
- VIII. Correspondence & comments from visitors.
- IX. Ratification of Abstract No.1231 - \$10,019.39  
Approval of Abstract No. 1232 - \$92,543.92  
Approval of Abstract No. 1233 - \$30,027.38  
Approval of Abstract No. 1234 - \$138,472.37  
Approval of Abstract No. 1235 - \$43,260.30  
Ratification of Payroll Warrant - No.1551 dated 3/21/24 \$155,440.70  
Ratification of Payroll Warrant - No.1552 dated 4/04/24 \$149,021.96  
Ratification of Payroll Warrant - No.1553 dated 4/18/24 \$156,428.58
- X. Financial Report
  1. Restricted Cash Account – Resolution to transfer the Restricted Cash Account Bond Funds to the Half Hollow Hills School District for the purpose of paying down the balance of the bond debt.
- XI. Old Business

1. Procurement Policy - Discussion

XII. New Business

1. Library Speakers Consortium – Recommendation to renew a yearly subscription to the Library Speakers Consortium at a cost not to exceed \$3,500.00.

XIII. Operations

1. Contingent Library Director Report
2. Department Monthly Reports
3. Department Monthly Statistics
4. Staffing Update – Discussion

XIV. Personnel Report - April

XV. Adjournment